

# AllofE File

## What about File Management?

Manage it Online. With a move to online applications and anywhere, anytime access the need for remote server file management is ever increasing. There are content management tools for web site and intranet information, but what about the actual files that are stored on the server – the images, documents, programs, etc. Organizations are not only looking for web based systems to manage these, but user friendly ones to manage:

- ▶▶ Updating, deleting and moving directories
- ▶▶ Updating, deleting and moving files
- ▶▶ Tracking changes to files and directories
- ▶▶ Uploading new files to the system
- ▶▶ Creating new file directories

**AllofE File: Simplifying Online File Management.** Not all systems have a nice, user-friendly interface to manage the files on the server. Without proper management it can become cluttered and overloaded. AllofE File provides an easy to use solution to online file management. From one

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simple location, you can manage directories and files on your server. And it is all controlled under a comprehensive security structure, ensuring that only authorized users have access to the files.

**Anytime, Anywhere Access.** AllofE File provides remote file management for online applications, web sites, and intranets. With the direct integration, you can access it from within the application. Administrators now have the ability to manage the online files without getting help from a computer technician or a system administrator. They can even do it from their office or home computer.

## Features at a Glance

### User Friendly Interface – Anyone Can Do It

- ▶▶ From one interface, access and manage all of the documents and images on your server.
- ▶▶ Quickly browse files and directories and the system
- ▶▶ Only display the icons next to each file that users are able to use.
- ▶▶ A user may, for example, be able to update one document but only view another.

### Security - Keeping Others Out

- ▶▶ Assign security access on a per file and per directory basis.
- ▶▶ Require login and password to the appli-

cation to access the AllofE File.

- ▶▶ Only allow particular user logins access to the AllofE File.

### Management – Getting the Job Done

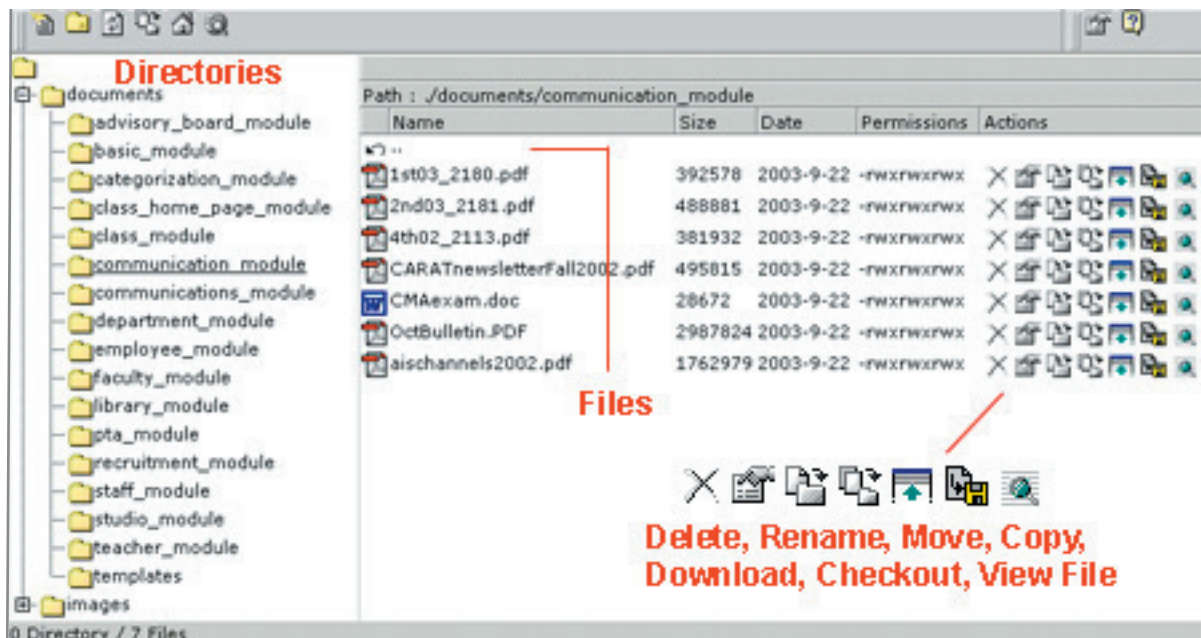
- ▶▶ Delete images and documents that are not used within your site or application.
- ▶▶ Clean up old, irrelevant documentation on your server.
- ▶▶ Track changes that are made to documents and images.

### Integration – A Perfect Fit

- ▶▶ ALLOFE FILE integrates seamlessly into any of our products.
- ▶▶ Connect file manager to any existing product.

## How it Works

### Show Me How It's Done



- ▶▶ Allow administrators to quickly access the file manager directly from your existing applications.
- ▶▶ Manage files and directories without direct access into other areas of the server.

## The Bottom Line

**Making Your Job Easier.** Don't waste the system administrator's time with medial file management tasks. With ALLOFE FILE, anyone can manage images and documents on your server. Technical personnel will be free to work on the more difficult and important tasks related to your network. ALLOFE FILE disperses file management responsibility where it matters most.



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